

COMMON PARTICIPATION TERMS

1. SERVICES AND RATES

Participation cost includes: registration fee; cost of exposition space rent, cost of exhibition stand rent, additional equipment and services cost (if needed). All prices are in EURO, and **VAT is not included. VAT=20% and is obligatory to pay due to Belarusian law.**

1.1. REGISTRATION FEE

EXHIBITOR pays registration fee – **190 EUR + VAT** which includes: information package, advertising campaign, entering of Exhibitor's information in pdf-catalog (up to 600 signs including logo), entering of Exhibitor's information in Organizer's web-site, 1 printed expo-guide, invitation to the business cocktail banquet for 2 persons, 4 pass badges, 50 printed invitations, Wi-Fi access to Internet for 1 device.

1.2. EXHIBITION SPACE

- **Cost of 1 sq. m. of equipped exposition space is 85 EUR + VAT** and includes: cost of exposition space rent and cost of exhibition stand (wall panels, connecting bearers, floor carpet, frieze panel without inscription, table, 2 chairs, 1 plug socket 220V, 1 single spotlight 75W for every 4 sq. m., wall clothes rack, and waste basket).
- **Cost of 1 sq. m. of unequipped exposition space is 60 EUR + VAT** and includes only bare floor without stand / equipment.
- **Cost of 1 sq. m. of open unequipped exposition space outside pavilion is 20 EUR + VAT** and includes only bare ground without stand / equipment.

Minimal square of stand is 6 sq. m.

Discounts: We offer **11%** discount from the cost of unequipped area if ordering over 24 sq. m.

In case of demonstration of big-sized operating equipment that takes more than 15 sq. m. We give 50% discount from the cost of unequipped area.

To order the exposition area, please, **complete present application**.

Extra charges:

- 1) Official builder of the exhibition is "Exposervice", Ltd. Company. In case of own construction or construction of stand from system equipment by third-party organizations the cost of 1 sq. m. of base unequipped exposition space will be increased on 30%.
- 2) In case of order of services and equipment 1 week before exhibition starts or during the exhibition and mounting time, the cost will be improved on 50%.
- 3) In case of mounting of electric equipment outside pavilion, the cost will be improved on 100%.
- 4) In case of mounting of equipment on the height more than 2,5 meter, the cost will be improved on 50%.

1.3. ADDITIONAL EQUIPMENT AND SERVICES

To order additional equipment and services (tables, chairs, showcases, doors, illumination, power supply, inscription on frieze, information and advertisement service, etc.), please, complete present application. More information about exhibition equipment and services you can find as well at: <http://www.exposervice.by>.

1.4. OFFICIAL EXHIBITION pdf-CATALOGUE

ORGANIZER publishes the Exhibitor's information in e-catalog and official web-site using data from **part F of present application**. The cost is included in the registration fee.

1.5. PARTICIPATING BY ACCREDITATION OF PROMOTER FROM COMPANY WITH / WITHOUT STAND

Accreditation service includes: the right of access of 1 promoter from company participating with stand (**costs 130€**) or without stand (**costs 250€**), and 1 permanent exhibition pass.

To order this option, please, fill in **part B of present application**.

1.6. SEMINARS, PRESENTATIONS, ROUND TABLES

In the terms of exhibition there can be organized thematic seminars, presentations, and other arrangements. Please, send suggestions concerning business program to the project manager as well as let us know about topic, date and time of planning arrangement.

1.7. TRANSPORT AND FORWARDING SERVICES

To have transport, customs and cargo forwarding services, please, address to exhibitor's official customer agent – EXHIBITION FORWARDER Unitary Enterprise.

Contact tel./fax: (+375 17) 2547593, 2547594 – Nataliya Pavlovich
E-mail: info@ekspeditor.com
<http://www.ekspeditor.com>

1.8. TRAVEL SERVICES. ACCOMODATION FOR PARTICIPANTS

For travel services, please, fill in **part G of present application**. To open visa and book hotel, please, address to the travel agency "VOKRUG SVETA" Ltd.

Contact phone/fax: (+375 17) 209 49 95 – Lilya Yazymenko
e-mail: incoming@vokrugsveta.by
<http://www.vsglobal.by/>

2. DEADLINE FOR APPLICATIONS

For official participation registration in the exhibition, please, send **Application Forms** by e-mail **till April 27, 2018** to the office manager.

3. CHECK-IN OF PARTICIPANTS

Time and place: May 28, from 10:00 till 19:00, Roofed Soccer Area, 20/2 Pobediteley av., Minsk, Belarus.

4. WORKING SCHEDULE

The exhibition takes place in May 29 – June 1, 2018 in Roofed Soccer Arena by the address: 20/2 Pobediteley av., Minsk.

Mounting and design of stands:	May 28	10:00 – 19:00
Working time:	May 29 - 31	10:00 – 18:00
	June 1	10:00 – 14:00
Dismantling of equipment:	June 1	14:00 – 19:00
Stands guarding:	May 28	19:00 – 09:00
	May 29 - 31	18:00 – 09:00

Stands must be prepared for the work in May 28, at 19.00.

Exhibits must be situated on the stand till June 1, until 14:00, and removed not later than dismantling period ends.

ORGANIZER ADDRESS:

EXPOFORUM, Exhibition Company
91 Prytyskogo str., office 432, 220140 Minsk, Belarus
<http://www.expoforum.by>

CONTACTS:

Alexander Nicolaévich, Head of International Department
tel./fax: +375 17 314 34 38
e-mail: global@expoforum.by

APPLICATION FORM

The final cost of participation is fixed by Invoice.

Please, send completed Application to the Organizer by e-mail global@expoforum.by.

To be completed by Organizer:

Stand number: _____ Registration number: _____
Registration date: _____

EXHIBITOR'S DETAILS (FOR PARTICIPATION CONTRACT CONCLUDING)

Company name in English: _____
Full name of Your Company in Russian (leave blank if You need help with translation): _____
Address (legal): _____
Address (postal): _____
Phone number + (_____) _____ Fax: + (_____) _____ e-mail: _____
Country code / City code Country code / City code
Web address: _____
Bank account number/IBAN (in EUR): _____ SWIFT: _____ Bank code: _____
Full name and address of the bank: _____
Full Name of the person who will sign the Contract: _____
Job title: _____ Acting on the basis of (name of the document): _____
e-mail: _____ Phone number: + (_____) _____
Contact person for the exhibition: _____ Job title: _____
e-mail: _____ Phone number: + (_____) _____

A. MANDATORY FEES AND ENTRIES

A.1 REGISTRATION FEE

All prices are given in EURO/€, VAT (20%) is excluded

☐ EXHIBITOR is obliged to pay a registration fee (more ...) 190 EUR + VAT

In case of participation cancellation, the registration fee is non-repayable to EXHIBITOR.

Important! For catalogue entry it is necessary to fill in the part F of present application.

A.2 SUB-EXHIBITOR'S REGISTRATION

Any Company that participates in exhibition at Your stand should be registered as sub-EXHIBITOR.

EXHIBITOR pays the half of registration fee for each sub-EXHIBITOR to cover organizational expenses.

☐ Quantity of sub-EXHIBITORS _____ x 110 EUR = _____ EUR + VAT

Please, indicate the Companies' names of sub-EXHIBITORS:

No	Sub-EXHIBITOR's - Company name/address/contacts
1	
2	
3	
4	
5	

A.3 DATA FOR EXHIBITOR'S PASSES (badges):

No	NAME (MIDDLE NAME, if exists) LAST NAME
1	
2	
3	
4	
5*	

☐ Quantity of additional EXHIBITOR's passes _____ x 1,3 EUR = _____ EUR + VAT

*EXHIBITOR's passes at extra charge (1,3 € per item). Positions 1-4 are included in the cost of the registration fee.

For order of Visitor's invitations fill in the part E of present application.

Put the short name of Your organization for passes (badges): _____

TOTAL A.

B. PARTICIPATION REQUESTED

B.1 INDOOR EQUIPPED AREA

Official builder - EXPOCERVICE, Ltd., accredited by Organizer.
Prices per 1 sq. m. (minimal stand - 6 sq. m.)

All prices are given in Euro/€, VAT(20%) is excluded

	Stand size	Exhibition space	Price
<input type="checkbox"/>	over 24 sq. m.	_____ sq. m. x 80 EUR	_____ EUR + VAT
<input type="checkbox"/>	6-24 sq. m.	_____ sq. m. x 85 EUR	_____ EUR + VAT

Details:

- Indoor equipped area includes:
cost of indoor unequipped area; rent of perimeter wall panels (white), floor carpet (grey/red/green/blue); fascia panel without inscription; waste basket; wall clothes rack; table 80 x 80 cm. with 2 semi softchairs; plug socket 220 V; 1 lamp 75 W on bus-bar for each full 4 sq. m.
- Booking this exhibiting option You may also need: inscription on fascia panel, wall covering with a colored film / logo, additional wall panels and furniture, electrical equipment for rent as well as advertising and promotional services, which can be ordered in parts C, D, and E of this application.

B.2 INDOOR UNEQUIPPED AREA

Prices per 1 sq. m. (minimal area - 6 sq. m.)

	Stand size	Exhibition space	Price
<input type="checkbox"/>	over 24 sq. m.	_____ sq. m. x 55 EUR	_____ EUR + VAT
<input type="checkbox"/>	6-24 sq. m.	_____ sq. m. x 60 EUR	_____ EUR + VAT

Details:

- Indoor unequipped area comes without any wall panels, partitions and equipment for stand, simply it is location on bare floor that is traced out on the ground.
- You may need additional equipment and services, which can be ordered in parts C, D, and E of this application.

IMPORTANT! EXPOSERVICE, Ltd. is an official stand building company, accredited for all the exhibitions held by EXPOFORUM Exhibition Company. All the third-party stand building companies will be charged with a 30% fee based on the cost of unequipped area unit.

Name of the Company that will build Your stand(s), if not accretited by Organizer:

☐ _____

B.3 OUTDOOR UNEQUIPPED AREA

Prices per 1 sq. m. (minimal area - 6 sq. m.)

☐ area size _____ sq. m. x 20 EUR = _____ EUR + VAT

Details:

- Outdoor unequipped area is reserved for design installations or portable / mobile stands. You can build Your own stand or order individual stand design at our accredited stand building company.
- Additional equipment and services You may need can be ordered in parts C, D and E.

B.4 PARTICIPATING BY ACCREDITATION OF PROMOTER FROM COMPANY WITH / WITHOUT STAND:

- ☐ With stand _____ person(s) x 130 € = _____ € + VAT
- ☐ Without stand _____ person(s) x 250 € = _____ € + VAT
- ☐ Hiring an Organizer's promoter _____ person(s) x _____ days x 50 € = _____ € + VAT

Details:

- Accreditation service includes: the right of access of promoter(s) from company or from Organizer to the entrance to the exhibition exposition + 1 permanent exhibition pass for each promoter.
- Registration fee is excluded from this option and not payable.
- Companies participating without stand should order exhibition catalogue entry additionally, if necessary.

TOTAL B.

C. STAND EQUIPMENT RENT AND AUXILIARY SERVICES

IMPORTANT!

- Cost improves on 100% if mounting of electric equipment outside the pavilion.
- Cost improves on 50% if mounting of equipment on the height more than 2,5 m.
- Cost improves on 50% or will not available if ordering after May 15, 2018.

[Look equipment at web](#)

C.1 STAND CONSTRUCTION ELEMENTS RENT

All prices are given in Euro/€, VAT(20%) is excluded

All dimensions are given in cm - height x width x depth or height x radius

<input type="checkbox"/> Expanding door, 195 x 95	pcs x 49 EUR =	EUR
<input type="checkbox"/> Lockable door, 195 x 95	pcs x 67 EUR =	EUR
<input type="checkbox"/> Lockable door for film covering, 195 x 95	pcs x 97 EUR =	EUR
<input type="checkbox"/> Jalousie: vertical 195 x 95: _____ ШТ / horizontal 150 x 100: _____ ШТ	x 7 EUR =	EUR
<input type="checkbox"/> Curtain: grey: _____ ШТ / red: _____ ШТ / dark blue: _____ ШТ	x 9 EUR =	EUR
<input type="checkbox"/> Floor carpet (<input type="checkbox"/> -with colours on request _____)	М² x 9(11) EUR =	EUR
<input type="checkbox"/> Wall panel, 100x250	pcs x 27 EUR =	EUR
<input type="checkbox"/> Wall panel, 50x250	pcs x 18 EUR =	EUR
<input type="checkbox"/> Showcase tall with lighting (3 shelves), 100x50, height 250	pcs x 75 EUR =	EUR
<input type="checkbox"/> Showcase tall with lighting (3 shelves), 50x50, height 250	pcs x 64 EUR =	EUR
<input type="checkbox"/> Showcase short 100x50, height 100	pcs x 57 EUR =	EUR
<input type="checkbox"/> Showcase short 50x50, height 100	pcs x 53 EUR =	EUR
<input type="checkbox"/> Showcase curved R100, height 100	pcs x 60 EUR =	EUR
<input type="checkbox"/> Showcase curved R100, height 250	pcs x 87 EUR =	EUR
<input type="checkbox"/> Showcase curved R100xR50, height 250	pcs x 87 EUR =	EUR
<input type="checkbox"/> Showcase curved R50, height 250	pcs x 58 EUR =	EUR
<input type="checkbox"/> Showcase curved R100, height 150	pcs x 73 EUR =	EUR
<input type="checkbox"/> Information desk standard (Reception desk standard) 100x50, height 100	pcs x 50 EUR =	EUR
<input type="checkbox"/> Information desk small (Reception desk small) 50x50, height 100	pcs x 35 EUR =	EUR
<input type="checkbox"/> Information desk curved (Reception desk curved) R100xR50, height 100	pcs x 60 EUR =	EUR
Podiums for exhibits:		
<input type="checkbox"/> 50x50x45 (length, width, height)	pcs x 18 EUR =	EUR
<input type="checkbox"/> 100x50x45 (length, width, height)	pcs x 18 EUR =	EUR
<input type="checkbox"/> 100x50x70 (length, width, height)	pcs x 18 EUR =	EUR
<input type="checkbox"/> 100x100x45 (length, width, height)	pcs x 18 EUR =	EUR
<input type="checkbox"/> 100x100x70 (length, width, height)	pcs x 18 EUR =	EUR
<input type="checkbox"/> 50x50x100 (length, width, height)	pcs x 18 EUR =	EUR
<input type="checkbox"/> R50x45	pcs x 18 EUR =	EUR
<input type="checkbox"/> R50x70	pcs x 18 EUR =	EUR
<input type="checkbox"/> R100x45	pcs x 18 EUR =	EUR
<input type="checkbox"/> R100x70, R100x100	pcs x 18 EUR =	EUR
<input type="checkbox"/> Cubic / oval non rotating decorative element with lighting	pcs x 92 EUR =	EUR
<input type="checkbox"/> Cubic / oval rotating decorative element with lighting	pcs x 125 EUR =	EUR
<input type="checkbox"/> Ceiling grid	М² x 10 EUR =	EUR
<input type="checkbox"/> Ceiling grid with ceiling gauze	М² x 18 EUR =	EUR
<input type="checkbox"/> Shelves 100x50, height 250	pcs x 27 EUR =	EUR
<input type="checkbox"/> Wall shelf 100x30	pcs x 7 EUR =	EUR
<input type="checkbox"/> Office beside table 100x50, height 75 cm	pcs x 30 EUR =	EUR

C.2 STAND FURNITURE AND ACCESSORIES RENT

[Look furniture at web](#)

<input type="checkbox"/> Round table Ø80	pcs x 23 EUR =	EUR
<input type="checkbox"/> Square table 80x80	pcs x 18 EUR =	EUR
<input type="checkbox"/> Conference table 120x80	pcs x 23 EUR =	EUR
<input type="checkbox"/> Bar table	pcs x 38 EUR =	EUR
<input type="checkbox"/> Semisoft chair	pcs x 10 EUR =	EUR
<input type="checkbox"/> Bar chair	pcs x 20 EUR =	EUR
<input type="checkbox"/> Mirror	pcs x 3 EUR =	EUR
<input type="checkbox"/> Wall clothes rack	pcs x 7 EUR =	EUR
<input type="checkbox"/> Waste basket	pcs x 2 EUR =	EUR
<input type="checkbox"/> One-sided prospectus shelf for A4, 8 pockets	pcs x 11 EUR =	EUR
<input type="checkbox"/> Revolving prospectus shelf for A4, 32 pockets	pcs x 20 EUR =	EUR
<input type="checkbox"/> Stand for brochures ZIG-ZAG, 7 pockets	pcs x 24 EUR =	EUR

TOTAL C.

D. CONFERENCE HALLS AND ASSOCIATED EQUIPMENT RENT

D.1 ELECTRICAL EQUIPMENT RENT

IMPORTANT! Please, note, that in case of installing the electrical equipment outside the pavilion cost increases on 100%

All prices are given in Euro/€, VAT(20%) is excluded.

<input type="checkbox"/> Refrigerator	pcs x 69 EUR =	EUR
<input type="checkbox"/> Teakettle	pcs x 10 EUR =	EUR
<input type="checkbox"/> 20 W fluorescent light	pcs x 10 EUR =	EUR
<input type="checkbox"/> 150 W lamp on a 50 cm bracket	pcs x 18 EUR =	EUR
<input type="checkbox"/> 300 W lamp on a 50 cm bracket	pcs x 22 EUR =	EUR
<input type="checkbox"/> 150 W metal-halogen floodlight on bus-bar	pcs x 40 EUR =	EUR
<input type="checkbox"/> 75 W lamp on bus-bar	pcs x 15 EUR =	EUR
<input type="checkbox"/> 50 W halogen lamp on bus-bar	pcs x 14 EUR =	EUR
<input type="checkbox"/> 36 W daylight lamp on bus-bar	pcs x 18 EUR =	EUR
<input type="checkbox"/> 220 V plug socket	pcs x 17 EUR =	EUR
<input type="checkbox"/> 380 V plug socket	pcs x 30 EUR =	EUR
<input type="checkbox"/> 220 V Electric extention cord.....	pcs x 5 EUR =	EUR
<input type="checkbox"/> 380 V Electric extention cord.....	pcs x 14 EUR =	EUR

D.2 CONFERENCE HALLS AND ASSOCIATED EQUIPMENT RENT

<input type="checkbox"/> Conference hall rent (including screen and microphone)	100 EUR
<input type="checkbox"/> Multimedia projector for hours	pcs x 34 EUR = EUR
<input type="checkbox"/> Multimedia projector during entire exhibition period	pcs x 135 EUR = EUR
<input type="checkbox"/> Laptop for hours	pcs x 34 EUR = EUR
<input type="checkbox"/> Laptop during entire exhibition period	pcs x 135 EUR = EUR
<input type="checkbox"/> Plasma panel display (for entire exhibition period only)	pcs x 180 EUR = EUR
<input type="checkbox"/> Holder set for plasma panel display	pcs x 30 EUR = EUR
<input type="checkbox"/> Flipchart board for hours.....	pcs x 20 EUR = EUR

- IMPORTANT!**
- Participation in separate events of exhibition business program should be coordinated with Organizer individually, please, let know about Your topic, speaker's name, date, and time of event.
 - Visit as specialist of the business program events has to be formalized at Organizer's web-site with the further invitation ticket getting.

D.3 OTHER SERVICES

<input type="checkbox"/> Wired Internet access, leased line	pcs x 150 EUR =	EUR
<input type="checkbox"/> Stand cleaning, 1 sq. m. (during 4 days)	m ² x 2 EUR =	EUR
<input type="checkbox"/> Sink (with water supply / drainage).....	pcs x 205 EUR =	EUR
<input type="checkbox"/> Water supply / drainage	pcs x 168 EUR =	EUR
<input type="checkbox"/> Covering and removal of Customer's film, 1 sq. m.	m ² x 5 EUR =	EUR
* Lifting and lowering of advertisement on metallic construction:		
<input type="checkbox"/> with application point load till 20 kg	pcs x 127 EUR =	EUR
<input type="checkbox"/> with application point load from 21 till 40 kg	pcs x 180 EUR =	EUR
<input type="checkbox"/> with application point load from 41 till 60 kg	pcs x 108 EUR =	EUR
<input type="checkbox"/> with application point load over 60 kg	pcs x 240 EUR =	EUR
* Lifting and lowering of advertisement (flags, banners) inside pavilion:		
<input type="checkbox"/> via using of bridge for hanging, 1 anchorage point	pcs x 29 EUR =	EUR
<input type="checkbox"/> via using of upper metallic arches of cupola for hanging	pcs x 67 EUR =	EUR

IMPORTANT! * Prices can be specified

TOTAL D.

E. ADVERTISING & PROMOTION, STAND DESIGN

E.1 STAND DESIGN SERVICES

All prices are given in Euro/€, VAT(20%) is excluded.

- ☐ Stand visualization..... 20 EUR
☐ Inscription on fascia board, up to 18 signs..... ____ number of friezes ____ printed sign x 20 EUR = ____ EUR
☐ Inscription on fascia board, every next sign x number of friezes)..... ____ printed sign x 1,2 EUR = ____ EUR

Please, type desired inscription on fascia (use the same letters as You want to see at stand, 1 sign per square incl. spaces):

[illegible]

IMPORTANT! The cost of logo printing is given for files in vector formats, the logo printing is available only from vector file-formats in curves

- ☐ Small logo printing (for applying on fascia)..... pcs x 18 EUR = EUR
☐ Large logo printing (for applying onto the wall or reception desk)..... pcs x 28 EUR = EUR
☐ Wall panel covering with plain colour film (incl. take off)
 per 1 sq. m. (color to choose) [Look examples at website](#) m² x 11 EUR = EUR
 Write the film colour: _____, ☐ matt/ ☐ glossy
☐ Covering on panels and surfaces by full colored picture film drawing, 1 sq. m.
 1 sq. m. m² x from 28 EUR = EUR

E.2 ADVERTISING AT THE VENUE

- | | | |
|---|---------------------------------------|-----------|
| <input type="checkbox"/> Placement of Exhibitor's advertising panels, roll-ups, light-boxes, 1 m ² | _____ m ² x 60 EUR = _____ | _____ EUR |
| <input type="checkbox"/> Placement of Exhibitor's flags, banners above the booth without lifting and lowering.. | _____ m ² x 30 EUR = _____ | _____ EUR |
| <input type="checkbox"/> Disposal of flag of Exhibitor at flagstaff forward of the pavilion, 1 item | _____ pcs x 60 EUR = _____ | _____ EUR |
| <input type="checkbox"/> Banner printing services (in accordance with Exhibitor's grafic file) | _____ sq.m. x 12 EUR = _____ | _____ EUR |

IMPORTANT! The cost of lifting and lawering of advertisement in pavilion You can order in part D.3 OTHER SERVICES

E.3 ADVERTISEMENT IN PDF-CATALOG AND PRINTED MATERIALS

- | | | | |
|--------------------------|---|--------------------|-----------|
| <input type="checkbox"/> | Information text with logo in exhibition catalogue..... | ___ pcs x 50 EUR = | _____ EUR |
| <input type="checkbox"/> | Additional logo near the Exhibitor's information at Organizer's website | ___ pcs x 20 EUR = | _____ EUR |
| <input type="checkbox"/> | Disposal of active link to presentation or short movie in pdf-catalog. | | 25 EUR |
| | Disposal of of full-sized adv. page in pdf-catalog (A4, vertical): | | |
| <input type="checkbox"/> | The 1-st page..... | | 150 EUR |
| <input type="checkbox"/> | The 2-nd page | | 125 EUR |
| <input type="checkbox"/> | The 3-rd page | | 200 EUR |
| <input type="checkbox"/> | The 4-th page | | 100 EUR |
| <input type="checkbox"/> | The 5-th page and all the next page | | 75 EUR |
| <input type="checkbox"/> | Logo disposal on page footer in pdf-catalog. | | 75 EUR |
| | Advertisement on Invitations (circulation not less than 10 000): | | |
| <input type="checkbox"/> | 3-th page of Invitations (213 x 106 mm, 3 mm for trim) | | 250 EUR |
| <input type="checkbox"/> | 4-th page of Invitations (213 x 106 mm, 3 mm for trim) | | 330 EUR |
| <input type="checkbox"/> | Logo disposal on Invitations | | 85 EUR |

IMPORTANT! Exhibition catalog will uploaded on Organizer's web-site expoforum.by in pdf-format.
For placement of Exhibitor's info in catalogue and on Organizer's website please fill in **part F** of application.

E.4 ADVERTISEMENT ON ORGANIZER'S WEBSITE

NEW!

- ☐ Disposal of logo or banner at invitation e-ticket web-page (3 weeks before the exhibition starts) on request
- ☐ Priority highlighting Your Company within the list of Exhibitors 50 EUR

E.5 OTHER ADVERTISING SERVICES

- | |
|--|
| <input type="checkbox"/> Advertisement on local radio center inside the hall ____ min. (during the exhibition) x 2 EUR = _____ EUR |
| <input type="checkbox"/> Invitations to the exposition, 50 pcs ____ pcs x 8 EUR = _____ EUR |
| <input type="checkbox"/> Invitation on business reception, 1 item ____ pcs x 40 EUR = _____ EUR |
| <input type="checkbox"/> Enclosure of Your leaflets to the exhibitors' service packs (about 150 pcs) 85 € + VAT |
| <input type="checkbox"/> Distribution of official e-mail invitations on behalf of Your name to the companies You interested 50 € + VAT |

TOTAL E.

F. DATA FOR OFFICIAL CATALOGUE ENTRY

F.1 IN ENGLISH

EXHIBITOR (Full name of enterprise, organization or institution):

Postal address: _____

Telephone (Country code, city code): + _____

Fax (Country code, city code): + _____

E-mail: _____

Http:// _____

Skype: _____

Info about EXHIBITOR (Please fill in by printed letters, up to 600 signs of text):

Name and Job position of person who filled in this application form: _____

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F.2 IN RUSSIAN

EXHIBITOR (Full name of enterprise, organization or institution):

Postal address: _____

Telephone (Country code, city code): + _____

Fax (Country code, city code): + _____

E-mail: _____

Http:// _____

Skype: _____

Info about EXHIBITOR (Please fill in by printed letters, up to 600 signs of text):

Name and Job position of person who filled in this application form: _____

IMPORTANT

Please, mark Your activity field to be included in the list of Exhibitors by products and services (part F.3, page 8 of present application).

IMPORTANT! Deadline for part F of application is May 17, 2018 г.

Please, send also the logo or trade mark of Your Company in any graphical file-format by e-mail: global@expoforum.by

F.3 EXHIBITION SUBJECTS

1. Industrial equipment, technologies, and products

- 1.1. Technologies and production of machine building and processing industry. Automobile building. Tractor industry. Lift-and-carry, transport and special machine building. Instrument engineering. Machine tool building industry. Electrotechnical, optical-mechanical, electronic, radio engineering industries. Production of bearings. Fuel and energy, chemical, light and woodworking industries.
- 1.2. Hydraulics. Pneumatics. Compressors. Pumps. Vacuum technics. Pipeline valves. Ventilation. Conditioning. Filtration.
- 1.3. Optoelectronics and laser technics, microelectronics, microwave electronics.
- 1.4. Metallurgy. Foundry. Equipment and technologies for metallurgy and moulding. Hardware production. Powder metallurgy.
- 1.5. Metal processing. Technologies and equipment for cutting, stamping, forming, bending. Laser equipment and technologies. Welding and cutting. Thermic and thermochemical treatment of materials. Machine-tool and press-forging equipment, technological machine-tool gear. Instruments and stamps.
- 1.6. Lines and equipment for surface preparation. Protective surfaces and painting.
- 1.7. Cold and heat supply. Cryogenic technologies and equipment. Industrial gases.
- 1.8. Non-metallic materials in industry: ceramics, glass, glass fibers, graphite, compounds, etc.
- 1.9. Diagnostics. Technologies and means of measuring and control.
- 1.10. Modernization and service.
- 1.11. Storage, packaging, logistics.
- 1.12. Industrial safety and labor protection. Technical control. Integrated safety systems.
- 1.13. Setting of output rates, standardization, metrology, and conformity assessment.
- 1.14. Personnel training, professional development.

2. Industry 4.0 – modern industrial automation, prospective innovative materials and technologies

- 2.1. Modern automation of production and continuous technical processes. New IT-solutions for industry. Drives and automatics. Industrial automation and education.
- 2.2. Innovations in materials technology. Engineering of materials. New special materials with specified characteristics, repeated use materials, new chemical products.
- 2.3. Additive technologies, 3D printers.
- 2.4. Innovations in biological sphere, bio-engineering, synthetic biology.
- 2.5. Aerospace technologies.
- 2.6. Telecommunication systems and information technologies.

- 2.7. Technologies of virtual reality, artificial intelligence.
- 2.8. Robotics. Robots, collaborative robots, industrial robotized handlers. Automobile-robots, remotely piloted vehicle (ground, swimming, flying). Start-up projects in sphere of robotics. Soft and components for robots. Cyber safety.
- 2.9. Nanostructural materials and nanotechnologies in electronics, machine building, power industry, biotechnologies.
- 2.10. Designing and development of Internet of Things (IoT), Industrial Internet of Things (IIoT), Advanced Manufacturing. Cloud services of IoT.
- 2.11. Big data – approaches, instruments, and methods for high-speed processing of big scopes of different types of data (sensors, transducers, data networks, IoT platforms and others).
- 2.12. Digital transformations of industrial sector of economy, business, and society.
- 2.13. Technological platforms (economy of joint consumption).
- 2.14. High-speed transport systems and communications, transport infrastructure and logistic.
- 2.15. Scientific researches and innovative management.

3. Power engineering, resource saving, and ecology.

- 3.1. Generators and power. Boiler heating equipment. Radiant heating systems. Industrial accumulators. Uninterruptible power systems.
- 3.2. Electric motors. Electric equipment for full-scale plants.
- 3.3. Transformers and capacitors.
- 3.4. Low-voltage devices and equipment. Wiring accessories.
- 3.5. Equipment and materials for nuclear power.
- 3.6. Equipment for heat, water, and gas supply systems.
- 3.7. Automation, control and measuring devices in power supply systems. Electrical cabinets, control desks. Electrical protection.
- 3.8. Lighting equipment and sources of light.
- 3.9. Industrial power lines. Cables and wires.
- 3.10. Devices and systems of calculation and regulation of consumption of water, fuel, thermal, and electric energy.
- 3.11. Nonconventional sources of energy: sun, wind, thermal pumps, biogas complexes. Waste energy.
- 3.12. Gas-engine fuel, equipment for gas-filling stations. Retooling of automobiles for compressed natural gas.
- 3.13. Heat-insulating materials, previously insulated pipes.
- 3.14. Energy-efficient and resource-saving technologies.
- 3.15. Waste utilization, technologies of environmental protection.
- 3.16. Radiation control and monitoring.

G. TRAVEL & HOSPITALITY SERVICES

IMPORTANT

Cost of services ordered later than 15 days before the exhibition opening increases on 50%.

Quantity of persons

G.1 ACCOMODATION, EXCURSIONS

All prices are given in Euro/€, VAT(20%) is excluded

- ☐ Booking the rooms in Minsk hotels (on request) = _____ € + VAT
- ☐ Minsk-City tour (duration 2,5 - 4 hours), includes:
guide-interpreter for the group from 1 to 45 persons, entrance tickets to sights, and car rent (on request) = _____ € + VAT
- ☐ Outside Minsk-City tour, includes:
guide-interpreter for the group from 1 to 45 persons, entrance tickets to sights, and car rent (on request) = _____ € + VAT

G.2 TRANSFERS IN MINSK

- ☐ From bus/railway station to hotel at day time 8:00 - 22:00, up to 4 persons (+) ☐ back25 (+) 25 € = _____ € + VAT
- ☐ From bus/railway station to hotel at night time 22:00 - 8:00, up to 4 persons (+) ☐ back30 (+) 30 € = _____ € + VAT
- ☐ From bus/railway station to hotel at day time 8:00 - 22:00, more than 4 persons (+) ☐ back(on request) = _____ € + VAT
- ☐ From bus/railway station to hotel at night time 22:00 - 8:00, more than 4 persons (+) ☐ back(on request) = _____ € + VAT
- ☐ Guide-interpreter additional service during the transfer in Minsk 25 € = _____ € + VAT
- ☐ From airport Minsk-2 (MSQ) to hotel at day time 8:00 - 22:00, up to 4 persons (+) ☐ back40 (+) 40 € = _____ € + VAT
- ☐ From airport Minsk-2 (MSQ) to hotel at night time 22:00 - 8:00, up to 4 persons (+) ☐ back 40(+) 40 € = _____ € + VAT
- ☐ From airport Minsk-2 (MSQ) to hotel at day time 8:00 - 22:00, more than 4 persons (+) ☐ back(on request)= _____ € + VAT
- ☐ From airport Minsk-2 (MSQ) to hotel at night time 22:00 - 8:00, more than 4 persons (+) ☐ back... (on request)= _____ € + VAT
- ☐ Guide-interpreter additional service during the airport transfer30 € = _____ € + VAT

IMPORTANT

The driver latency period is no longer than 1,5 hour

G.3 CAR RENT (WITH DRIVER)

- ☐ Car rent within Minsk, up to 2 persons hour(s) x 20 € = _____ € + VAT
- ☐ Minibus rent, from 2 to 4 persons hour(s) x 25 € = _____ € + VAT
- ☐ Minibus rent, up to 7 persons (minimal order for this point starts from 2 hours at least) _____ hours x 25 € = _____ € + VAT
- ☐ Minibus rent, up to 17 persons (minimal order for this point starts from 2 hours at least) _____ hours x 40 € = _____ € + VAT
- ☐ Bus rent, up to 45 persons (minimal order for this point starts from 5 hours at least) (on request) = _____ € + VAT
- ☐ Car rent outside Minsk (on request) = _____ € + VAT

G.4 INTERPRETERS AND ASSISTANTS SERVICE

- ☐ English, German, French, Italian, Spanish, Polish, 4 hours75 € = _____ € + VAT
- ☐ English, German, French, Italian, Spanish, Polish, 8 hours130 € = _____ € + VAT
- ☐ Additional 1 hour (after 8 working hours), but no more than 4 hours hours x 20 € = _____ € + VAT
- ☐ Arabic, Chinese, 4 hours90 € = _____ € + VAT
- ☐ Arabic, Chinese, 8 hours160 € = _____ € + VAT
- ☐ Additional 1 hour (after 8 working hours), but no more than 4 hours hours x 25 € = _____ € + VAT
- ☐ Japanese, 4 hours130 € = _____ € + VAT
- ☐ Japanese, 8 hours250 € = _____ € + VAT
- ☐ Additional 1 hour (after 8 working hours), but no more than 4 hours hours x 35 € = _____ € + VAT
- ☐ Other language, please specify: hours x (on request) = _____ € + VAT
- ☐ Additional 1 hour (after 8 working hours), but no more than 4 hours hours x (on request) = _____ € + VAT

G.5 VISA SUPPORT

- ☐ Individual type C visa official invitation letter (for Exhibitors only) persons x 5 € = _____ € + VAT
- ☐ Individual type D visa official invitation letter (for Exhibitors only) persons x 15 € = _____ € + VAT
- ☐ Groupe visas for business delegates, from 5 persons persons x 3 € = _____ € + VAT
- ☐ Tourist visa getting in the consular office in the international airport Minsk 2 (MSQ) directly upon arrival
(excepting groups more than 5 persons), in view of timely provision of all needed documents and delivery of originals to the
airport no later than 5 days prior arrival persons x 15 € = _____ € + VAT
- ☐ Courier delivery of originals of the documents to the consular office in the airport40 € + VAT

IMPORTANT

In case of order the airport transfer, courier delivery of the originals of the documents to the consular office in the airport is for free

TOTAL G:

TARGET VISITOR

We distribute direct e-mails with Invitations to Heads of belarusian and foreign enterprises for negotiations with Exhibitor within 60 days before the exhibition starts in accordance with Your data bases.

TOTAL

Registration fee includes:

- information package,
- advertising campaign,
- entering of Exhibitor's information in pdf-catalog (up to 600 signs including logo),
- entering of Exhibitor's information in Organizer's web-site,
- 1 copy of printed expo-guide,
- invitation to the business cocktail banquet for 2 persons,
- 4 pass badges,
- 50 printed invitations,
- Wi-Fi access to Internet for 1 device,
- general pavilion cleaning, trash removal.

SUMMARY OF YOUR ORDER

All prices in application are given in EURO/€, VAT (20%) is excluded.

TOTAL A. Mandatory fees and entries	= _____ € + VAT
TOTAL B. Participation requested	= _____ € + VAT
TOTAL C. Stand equipment rent and auxiliary services	= _____ € + VAT
TOTAL D. Conference halls and associated equipment rent	= _____ € + VAT
TOTAL E. Advertising and promotion, stand design	= _____ € + VAT
TOTAL G. Travel and hospitality services	= _____ € + VAT

TOTAL SUM = _____ EUR + VAT

+ 20 % VAT* = _____ EUR

TOTAL with VAT = _____ EUR c VAT

IMPORTANT! In accordance to tax legislation VAT has to be added to the total sum on obligatory basis and should be paid by Exhibitor.

APPLICATION DEADLINE

Exhibitor should fill in and send the present application till April 27, 2018 to e-mail: global@expoforum.by. Within 1 week after receiving Organizer will send Contract and Invoice to the Exhibitor, which is committed himself to make payment within 3 banking days.

IMPORTANT! All payment transfer charges including the commission of correspondent banks must be paid by the Sender

This application is not official document and serves as preliminary order and calculation of the participation cost.

The final cost is fixing in Invoice issued by Organizer, which is integral part of concluded Contract.

Full name: _____ Job position: _____ Date: . . .
(dd. mm. yyyy)